

BOLSOVER DISTRICT COUNCIL

SCRUTINY PROJECT MANAGEMENT

REVIEW SCOPE

<u>NAME OF COMMITTEE:</u> Healthy, Safe, Clean and Green Communities		<u>SCRUTINY OFFICER:</u> Claire Millington
SUBJECT TO BE REVIEWED	Environmental Enforcement	
REASON(S) FOR THE REVIEW	Despite a number of reviews and various actions taken, members still continue to raise concerns about fly tipping, litter and dog fouling. The main concerns surround the perceived lack of enforcement action and the difference between Members perceptions and what is reported within corporate plan targets.	
IDENTIFY APPROPRIATE CORPORATE PLAN AIMS, PRIORITIES AND TARGETS	CORPORATE PLAN AIM – Supporting our communities to be healthier, safer, cleaner and greener. PRIORITY – Ensuring a high standard of environmental maintenance and cleanliness.	
DIRECTOR	Operations	
AIMS AND OBJECTIVES OF REVIEW	Aim: To consider the Council’s Enforcement Policy Objectives: <ul style="list-style-type: none">• To understand the Council’s Enforcement Policy• To understand current practices and how closely the policy is adhered to• To consider the current constraints on the authority regarding enforcement and taking enforcement action	
KEY ISSUES	To consider; <ul style="list-style-type: none">• Untidy land and buildings policy• Litter• Fly tipping• Dog fouling	

TIMESCALE	ESTIMATED	REVISED	ACTUAL
Commencement	July 2017		
Interim Report/ Recommendations			
Finish			
Report			

METHOD(S) OF REVIEW:	Interviews Benchmarking/Best practice Work shadowing - environmental health officers/Street Scene/Rangers Briefings Questioning
IMPLICATIONS: (legislative, regulatory, etc)	Enforcement Legislation Fixed Penalty Notices
DOCUMENTARY EVIDENCE: (Internal/External)	Untidy land and buildings policy Enforcement Policy – Joint Environmental Health Service Complaints reports
STAKEHOLDERS	RELEVANT PORTFOLIO HOLDER MUST BE INVOLVED IN THE REVIEW Councillor Brian Murray-Carr Steve Brunt – Assistant Director, Street scene. James Arnold – Assistant Director, Planning and Environment Sharon Gillott – Environmental Health Manager Sam Bentley – Environmental Health Manager Housing Enforcement Manager/Rangers
CONSULTATION/ RESEARCH:	North East Derbyshire District Council – Environmental Despoilment Review and Action Plan. Review carried out in 2015/16 (Joint Environmental Health and Streetscene Teams)
SITE VISITS	

SCRUTINY REVIEW OUTCOMES

CONCLUSIONS:	
RECOMMENDATIONS:	
DRAFT REPORT SENT TO DIRECTOR & ANY RELEVANT OFFICERS FOR COMMENT:	
DRAFT REPORT CONSIDERED BY PORTFOLIO HOLDER:	
SIGNED OFF BY COMMITTEE/CHAIR:	
SIGNED OFF BY SCRUTINY MANAGEMENT BOARD:	
REVIEW OF PROCESS/COMMENTS:	
EXECUTIVE CONSIDERED:	
OUTCOME:	
FOLLOW UP:	
DATE:	